

# Avaunce HOA

## Device Assignment & Guest Callbox Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Gate Sticker Numbers (internal use):

\_\_\_\_\_

Pool Access Devices (internal use):

\_\_\_\_\_

Please keep a copy of this form with your assigned numbers. *As the Owner of record, you are responsible for the key fobs and their use by any Tenant and/or Guest.*

**Providing access to guests:** When guests arrive, they will scroll through the system to find the owner name and then press the call/phone button. The system will call the number associated with the resident and connect the parties to speak with each other. If the resident chooses to open the gates, press 9 on the telephone.

**\*\*\*Additional devices can be ordered by completing this form and mailing back with PAYMENT PAYABLE TO PCM\*\*\***

**Amenity key fob: \$25.00 each**

**Gate Stickers: \$25.00 each**

Requested Fobs: \_\_\_\_\_

Requested Stickers: \_\_\_\_\_