

UNIT ALTERATIONS

The Sansovino Condominium Association, Inc. Venice, Florida 34285

1. A “Unit Alterations” form is to be submitted to notify the The Sansovino Condominium Association, Inc. Board of directors of intended work to be done to any condominium apartment. This form provides necessary information for Board approval.
2. The “Unit Alterations” form covers rules required to manage disruptions occurring during the work period. These disruptions affect the residents’ access to parking, noise levels and clutter around the condominium complex.
3. As West Lanais are “limited common elements” of the condominium, approval of the Board of Directors is required prior to:
 - a. Installation of any type of floor covering, electrical outlet or fixture, shutter, screen or enclosure.
 - b. Drilling of holes in the walls, ceiling or floor for any purpose.In addition it must be understood that in the event that inspection, repair, or any other work on these “limited common elements” requires the removal of tile or other unit owner installed items, the cost of removal and subsequent replacement will be entirely the responsibility of the unit owner.
4. Making alterations or attaching anything to the screen enclosure framework or removing the screen or guardrail is not permitted.
5. Repairs or replacement to existing fixtures within the unit are permitted at any time without The Sansovino Condominium Association, Inc. Board approval.

UNIT ALTERATIONS

Sansovino Condominium Association, Inc. Venice, Florida 34285

To: Board of Governors
Sansovino Condominium Association, Inc.

From: Name _____ Date _____

The undersigned owner of Unit _____ requests the Board of Governors approval for the following alterations of the unit.

(Circle the Appropriate Items)

West Lanais Loose indoor/outdoor carpet only

West Lanais Edge-mounted sliding glass doors

Living Room/Bedroom Sliding glass doors

Alterations to Internal Walls Changes or removal of walls and/or doorways

Plumbing and/or Electrical Changes to plumbing and electrical systems

Air Conditioning and Heating Changes to air conditioning and heating system

Tile Removal and installation of floor tile

Name of licensed and insured contractor _____

Proposed project schedule. Start date _____ Completion date _____

Work Permit. Approved ___ Not approved _____ (Reason) _____

Permit # _____

With approval of this request I agree to abide by the following conditions:

6. All work to be performed between May 1 and November 30
7. Daily except Sunday from 8:30 am and 5 pm
8. Daily cleanup and removal of debris from walkway and elevators
9. Contractor use of owners' parking space with Board approval of additional temporary space

Signature of Unit Owner _____

Board of Governors Action: Approved _____ Not approved _____ Date _____

Signature _____