

Terrace East Condominium Association, Inc.
APPLICATION TO SELL OR LEASE AN APARTMENT

FORWARD: Articles 10 and 11 of the Condominium Declaration provide that prior to the sale or lease of an apartment, the owner must notify the Board of Directors in writing the name and address of the persons to whom he proposes to sell or lease his apartment, together with such other information as may be required. Within 30 days of receipt of such application, the Board will notify the owner of its approval or disapproval.

Date _____

Applicant Information:

Name _____ Active _____ Retired _____

Street _____ Phone No. _____

City _____ State _____ Zip Code _____

Note: If applicant has resided at the above address for less than five years, please list on back of this form other places of residence for the past five years. List on back of this application name and relationship of any proposed occupants of the apartment. Attach a copy of the proposed sales contract or lease.

Bank Reference: _____

Personal References (two please, other than family and real estate agents):

We/I, the undersigned owner(s) of Unit _____, propose to sell/lease our interest in the aforesaid apartment for the sum of \$ _____ (sale price or yearly lease amount).

Owner's Signature

Owner's Signature

If We, the Undersigned, are approved as buyers or lessees of the above described apartment, we agree to abide by all of the provisions of Terrace East Condominium Declaration and Amendments, the Condominium By-Laws, and all of the House Rules and Regulations that now exist, or may later be passed by the Terrace East Association. We also acknowledge receipt of a copy of the condominium Documents, and the House Rules and Regulations.

Applicant's Signature

Applicant's Signature

I hereby certify on this _____ day of _____, 20____, that this application was approved, disapproved by the Board of Directors of Terrace East Association.

Director, Terrace East Association

If anyone other than the Buyer(s) will be occupying the Apartment, please indicate Name, Address, and Relationship to the Buyer(s).

I (We), the undersigned, give the **Terrace East Condominium Association, Inc., and Progressive Community Management**, authorization to order a **credit report, public records check, rental or lease history, and employment verification**, in connection with my (our) prospective purchase of a unit in Terrace East Condominium.

* I agree to hold harmless, Progressive Community Management, and Terrace East Condominium and all providers of information on the prospective owner/tenant(s) stated below.

Buyer's Signature

Buyer's Signature

Buyer's/Lessor's Date of Birth: _____

Buyer's/Lessor's Social Security Number: _____

Buyer's/Lessor's Date of Birth: _____

Buyer's/Lessor's Social Security Number: _____

Date: _____

* **A \$100.00 FEE MUST ACCOMPANY THIS APPLICATION**

* **PLEASE SUBMIT IN DUPLICATE**

* **LEASES ARE NOT SELF-RENEWING**

RETURN TO:
Progressive Community Management
3701 South Osprey Avenue
Sarasota, FL 34239